



ADVENTURE
CHRISTIAN SCHOOL

K-8

HANDBOOK 2012-2013





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Adventure Christian School K-8

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This booklet contains general information regarding Adventure Christian School. Please read this handbook thoroughly and keep it for future reference. If you have any questions regarding the content of this handbook, please call our school office at:
(916) 781-2986



**ADVENTURE
CHRISTIAN SCHOOL**

"Home of the Warriors"

6401-B Stanford Ranch Road Roseville, CA 95678 (916) 781-2986

Dear Parents,

Welcome to Adventure Christian School. It is a privilege to partner with your family in the education of your child. It is our mission to impact the lives of our students in such a way that causes them to seek after God and desire to follow Him.

Our school will not only teach them the academic disciplines, but will strive to instill in their hearts Christ-like character qualities. We will teach them Biblical responses to conflict and how to apply scripture to their daily lives.

ACS is a place where children and parents alike can feel safe, loved and confident in the educational experience they receive. We are committed to Proverbs 22:6 "Train up a child in the way he should go and when he is old he will not turn from it".

Your Partner in Christ,

Reneé Flores
K-8 Principal

Dear Students,

Welcome to Adventure Christian School. We are very excited to have you as part of our ACS family. As with any family, you will have the opportunity to grow in your relationships, learn patience and practice using God-like character qualities with each other and the staff.

We are looking forward to a great year together.

Love, Mrs. Flores

STATEMENT OF FAITH

WHAT WE BELIEVE

Christ – We believe in Jesus Christ as God Incarnate, Lord, Savior, and coming King. We believe in the one true God, made up of the Father, Son and Holy Spirit. John 1:14,18

Humanity – God created humans in His own image, but rather than loving and obeying God, human sin has resulted in eternal separation from God and causes many problems in life. Romans 5:12

Redemption – We believe that humans are completely unable to make up for sin by self-improvement or good works. Salvation is found only in Jesus Christ; it is the free gift of God's grace. Romans 5:8

Inspiration of Scripture – We believe the Bible is God's Word. It is inspired by God, completely accurate, our authority regarding Christian beliefs, and the guide for Christian living. II Timothy 3:16-17

Spirit and Spiritual Gifts – We rely on the Holy Spirit and believe in spiritual gifts, but we are not a "Pentecostal" church. Spiritual giftedness and faithfulness determines where and how we serve. Romans 12:6

Transformational Worship – Worship, both private and public, is an essential, transforming ingredient in the Christian life. We put God first in our lives by making church worship a priority. John 4:23

Immersion and Communion – Since we seek to follow the Bible in faith and practice, we practice believer baptism by immersion under water and we celebrate the Lord's Supper every Sunday. Matthew 28:19, Luke 24:30

Authority of the Local Church – In the Bible, there were no denominations; churches were self-governing. Independent Christian Churches allow both leaders' and members' maximum growth. Matthew 28:18-19

New Life – Only through the indwelling power of the Holy Spirit are Christians able to grow, live Christ-like lives, witness, serve and give. As Jesus said, "Apart from me, you can do nothing." I John 5:12-13

PHILOSOPHY OF EDUCATION

Church Affiliation

Adventure Christian School is operated as an extended ministry of Adventure Christian Church. The school is dedicated to meeting the educational and spiritual needs of church members, attendees, and our community. It is not a requirement to be a member of the church in order to attend Adventure Christian School.

Adventure Christian School is a ministry of Adventure Christian Church. The church and school are both deeply committed to the timeless truth of Jesus Christ and the Bible. We are a Christ-centered, Bible-believing, non-denominational church who loves the Lord and His people. Our church mission is: "To let God love us and love others through us." Our church's vision is to: "Know God, Love one another, Reach the world one at a time."

Mission Statement

To provide a Bible-based, Christ-centered, academically challenging curriculum which not only leads a child to a personal relationship with Christ, but equips him/her to serve the Lord by applying Biblical principles to everyday life and develop a Biblical world view.

Adventure Christian School Goals

- To provide a safe learning environment where each child is encouraged to reach his/her potential for God's glory.
- To teach through Christ-centered curriculum.
- To learn to communicate with God through daily prayer.
- To encourage, model and teach Biblical principles throughout every part of the school day.
- To develop and maintain a respect and reverence for God through weekly chapels.
- To teach children to apply God's Word to every aspect of their lives.
- To enable students to become "Children of Character".
- To develop a servant's heart in order to carry out God's call to humbly uplift others and unselfishly reach out to others in need.



Expected School Wide Learning Results

Word of God – Students will grow in their knowledge of God and His Word which leads to a personal walk with Christ as evidenced by ...

- The understanding of their identity in Jesus Christ and indwelling power of the Holy Spirit's work within them
- Memorization and application of God's word evidenced in their response to the experiences they face on a daily basis
- An ability to defend their faith as they share it with others
- Growth in their walk with Christ as they study, understand, and obey the Word of God and develop a Biblical worldview

Academics – Students will demonstrate academic achievement and competency...

- Demonstration of their proficiency in reading, writing and speaking skills
- Master curriculum goals as evidenced in subject specific exams and standardized tests
- Comprehend, conceptualize, analyze and apply information from various disciplines

Respect – Students will demonstrate a healthy respect for God's Word by...

- Honoring their parents and accepting their leadership role in the student's life
- Supporting their school and church with their actions and behavior
- Learning what place the government plays in their individual lives
- Acting safely and showing appropriate manners
- Showing respect for themselves and others, taking pride in their school and using property and equipment in a safe manner.

Responsibility – Students will know and apply the characteristics of responsibility by...

- Knowing and doing what God expects of them as described in His Word
- Using their energies to fulfill the expectations of those who are counting on them
- Knowing and applying the principle that their body is the temple of God and they will commit themselves to a lifestyle of purity, health and fitness
- Reporting all problems to the administration and teachers

Initiative – Students will take the initiative for their own education as evidenced by...

- Taking ownership and responsibility for doing their best school work in class and at home
- Showing positive leadership in the classroom
- Coming to school prepared and ready to learn
- Following directions the first time

Opportunities Off Campus – Students grow in their academics through experiences off campus as evidenced by...

- Participation in school sponsored field trips and camps
- Ability to identify and apply critical thinking skills in relation to what they have learned or experienced
- Demonstration of God-honoring behavior

Reach Out to Others – Students will look beyond themselves and demonstrate ministry to others through...

- Christ-like servant leadership through service projects established by their school and church
- Working at home with parents to earn funds to support class REACH child and soldier
- Willingness to serve where needed, when asked
- Practicing the Biblical principle of relating to others regardless of religious, economic or cultural backgrounds

Social Development – Students will demonstrate a yearly progression in their social development by...

- Cultivating an attitude of sportsmanship
- Clearly communicating their thoughts, feelings, and knowledge to fellow students and staff
- Growing development of conflict resolution skills with guided and independent practice
- Older students will participate in a big buddy program

SCHOOL ORIENTATION

History

Adventure Christian School began by opening a preschool in 1999. Before we knew it, the Lord blessed our school beyond all expectations and our young preschool children were in need of a quality, Christ-centered elementary school. The leaders of Adventure Christian Church originally planned to open elementary grades in 2005, however, after a great deal of prayer, our leaders felt it was necessary to accommodate the growth of our students and our community. We now offer Transitional Kindergarten, all day Kindergarten and First through Eighth grade classes. We are thrilled to be carrying the good news of the gospel to preschool children through junior high students.

Distinctives

Colors – Navy and Silver

Mascot – Warriors

Scripture – Ephesians 6:10-18

"Finally, be strong in the Lord and in His mighty power. Put on the full armor of God so that you can take your stand against the devil's schemes. For our struggle is not against flesh and blood, but against the rulers, against the authorities, against the powers of this dark world and against the spiritual forces of evil in the heavenly realms. Therefore, put on the full armor of God, so that when the day of evil comes you may be able to stand your ground, and after you have done everything, to stand. Stand firm then, with the belt of truth buckled around your waist, with the breastplate of righteousness in place, and with your feet fitted with the readiness that comes from the gospel of peace. In addition to all this, take up the shield of faith, with which you can extinguish all the flaming arrows of the evil one. Take the helmet of salvation and the sword of the Spirit, which is the word of God. And pray in the Spirit on all occasions with all kinds of prayers and requests. With this in mind, be alert and always keep on praying for all the saints." NIV

School Staff

Adventure Christian School's teaching staff and resource staff is comprised of well-qualified instructors. ACS teachers hold a California Credential and/or ACSIT Teaching Certificate. Our staff members have a personal relationship with the Lord Jesus Christ and support all Christian beliefs upheld by the school. All staff members maintain an updated CPR/First Aid card.

Non-Discrimination Statement

No child shall be excluded on the basis of race, color, gender, religion, national ancestry, or handicap.

Office Hours

Monday through Thursday 8:00 a.m. - 4:00 p.m.

Friday 8:00 a.m. - 3:30 p.m. with the exception of school holidays.

School Hours

Transitional Kindergarten 8:15 a.m. - 12:00 p.m. and 8:15 a.m. - 3:00 p.m.

Kindergarten – Eighth 8:15 a.m. - 3:00 p.m.

K-8 Minimum Days 8:15 a.m. - 12:00 p.m.

Attendance Policy

Students at Adventure Christian School are expected to attend school regularly and promptly. Parents are encouraged to make personal appointments before or after school so as not to interrupt the student's daily routine or that of the other students in the class.

Absences

Please be sure to send a note to your child's teacher upon returning to school. Parents may call the office to request missed work and may pick up the items in the school office. Make-up work will not be available until the following day if the school is not notified before 12:00 p.m. the day of the absence. There are three kinds of absences:

- Excused – Sickness or a death in the family is excused according to California State Law. If a child has been diagnosed as having a contagious disease or condition (examples include: chicken pox, strep, lice, pinkeye), kindly notify the office so that precautions can be taken and notifications to other families can be sent home in a timely matter.
- Arranged – Arrangements must be made with the teacher in advance and homework must be made up in a timely manner. Please make doctor appointments, dentist appointments, and vacations during non-school hours.
- Unexcused – All other absences that do not fit into the above two categories.

Tardiness

Promptness is expected from all Adventure Christian School students daily. Students will be marked tardy if they do not enter into the class with the teacher as he/she leaves the line up area. The first tardy is a warning. The second tardy may be a teacher's call home. If tardiness becomes a habit, the teacher will recommend a conference with the parents and the school administration. A student is considered tardy once all the classes have left the line up area. The parent must bring the child to the office to receive an admittance slip for excused or unexcused tardies, which must then be given to the teacher. Sixth-Eighth grade students will serve detention for every third tardy in a quarter.

Excessive absences and tardiness may result in academic probation.

Closed Campus Policy

At no time during school hours are students allowed to leave the school grounds, even during recess or lunch period, except by previous arrangement. If arrangements have been made and the child is to be picked up before the end of the day, the parent or legal guardian must first check in at the school office. The child will then be signed out and released into the care of the parent or guardian.

Drop-Off / Pick-Up

- Students may be dropped off at 8:00 a.m. at the earliest. Morning time is crucial for teachers to complete last minute preparations, make copies, set up their classroom, and most importantly attend devotions with their fellow staff members. If you would like to speak to your child's teacher please call the office and leave a number to schedule a time to meet after school when you both can sit down uninterrupted.
- For a safe and orderly drop-off, and to ensure passenger safety, please help your child develop the habit of being prepared to exit the car when you arrive at the designated drop-off/pick-up area. Any changes to the drop-off/pick-up policy will be handed out at back to school night in August.

Pick-up Procedures

- Half-day TK students will be excused to their parents at 12:00 p.m. daily. All-day TK students will be dismissed at 3:00 p.m.
- Kindergarten through eighth grade will be excused at 3:00 p.m.
- Unless Adventure Christian School has been notified by written or verbal permission from the parents or legal guardians, no other person will be allowed to pick up any student from the school, even if they are on the emergency card.
- All children should be picked up at the drop-off and pickup area no later than 15 minutes past dismissal time. Any child not picked up within 15 minutes after dismissal may be placed into our After School Care Ministry (ASCM) and charged the afternoon drop in rate.
- Parents may not leave children unattended while picking up a sibling. While waiting for students to be dismissed, parents must remain in their car in the drive through line or park in the designated area and walk to the gate to pick up their child.

Rainy Days

- Children may go straight to the classroom beginning at 8:00 a.m. if it is raining.
- Rainy day pick-up will be the same as all other days unless otherwise directed.

School Visits

Parents are welcome to visit during the school day, however, all visitors must first check in at the school office for safety reasons. Visitor badges will be issued in the event a parent or guardian plans on visiting the classroom. It is our goal to minimize classroom interruptions; therefore, we ask that all parents seek prior approval from their child's teacher before visiting the classroom.

Prospective students and their parents are encouraged to visit if they are interested in attending Adventure Christian School. Permission for a student and parent to visit must be scheduled by the office staff prior to the visit.

Admissions

1. Students must be in good standing academically and behaviorally during their previous school year.
2. Each student must submit a copy of his or her last report card if enrolling from another school. An assessment is required for placement purposes (TK – 8th). We reserve the right to deny enrollment to a student for any reason.
3. TK – 8th students must have a copy of all current immunizations and birth certificate on file. First grade students must provide a current Physician's Report before the first day of school. Seventh grade students must provide a current Physician's Report and immunization record including a TDap (pertussis) booster or sign an immunization waiver form available in the school office.
4. Parents must complete a registration packet for each student, pay school registration fees, (which are non-refundable) and agree to pay tuition fees in a timely manner.
5. Each family must have a clear understanding of Adventure Christian Church's spiritual position. Parents are strongly encouraged to attend Adventure Christian Church's membership class to obtain information regarding the church's position on spiritual matters. (This class is designed to provide information.)
6. Each family must be supportive of Adventure Christian School's goals and spiritual position. Failure to do so may result in dismissal of the student.
7. A child enrolling in our Kindergarten program must be age five by September 1st.
8. A child enrolling in our Transitional Kindergarten must be age five by December 31st.

ACADEMIC EXPECTATIONS

Academic Expectations

Students at Adventure Christian School are encouraged to do their best at all times. Report cards are completed and sent home quarterly. Parent/Teacher conferences are held at the end of the 1st and 3rd quarter. In addition, progress reports may be issued during the fifth week of each quarter for students who have fallen below satisfactory.

Academic Evaluation

Student evaluation is an on-going and continuous process. Adventure Christian School staff will monitor and measure student performance in all areas of academics including classwork, homework, tests, class participation, and special projects. Report cards will be issued a few days after the end of each quarter.

Students must pass core subjects and be performing at grade level by the end of each school year in order to be promoted to the next grade. In the event the student is not ready to be promoted to the next grade, he/she will be given first priority in registration. Repeating a grade will aid children who are struggling in the area of academics.

Grading

Transitional Kindergarten and Kindergarten through second grade will receive the following grades each term:

O – Outstanding, S – Satisfactory, N – Needs improvement

The following scale will be used for third through eighth grade:

93 - 100	=	A
90 - 92	=	A-
87 - 89	=	B+
83 - 86	=	B
80 - 82	=	B-
77 - 79	=	C+
73 - 76	=	C
70 - 72	=	C-
65 - 69	=	D
Below 65	=	F

All teachers use RenWeb to record their students work. RenWeb is made available by personal password to each family to review and be knowledgeable of their child's academic progress.

Make-Up Assignments

Students are required to make up missing assignments when absent due to illness, family activities or emergencies. The number of school days absent constitutes the number of days allowed to make up assignments. Please see your child's teacher for appropriate make-up assignments.

Adventure Christian School strongly encourages families to plan vacations and trips during our school wide days off, ensuring our students are not missing the scheduled activities and academics with their class.

Missing Assignments

Third through eighth grade assignments are due the following day unless otherwise stated, i.e. special projects. When an assignment is not turned in on the appropriate day, the assignment will be considered missing/late. Missing work will receive percentage point reductions off the earned grade accordingly: Third grade = 5% deduction for each day late up to 5 days (25%); Fourth – Fifth grade = 10% deduction for each day late up to 5 school days (50%). Sixth - Eighth grade = 10% deduction for each day late up to 5 school days. After 5 school days missing, assignments will not be accepted and a 0% will be recorded for that assignment.

Homework Policy

Homework is an important part of your child's education and contributes to the student's success at school by reinforcing and maintaining skill taught in the classroom. Homework is defined as classwork not finished during the regular school day and work assigned by the teacher to be completed at home.

Time spent on homework (not including unfinished class work), should not exceed the following:

Kindergarten/First grade:	10 minutes, in addition to nightly reading
Second/Third Grade:	20 - 30 minutes, in addition to nightly reading
Fourth/Fifth Grade:	40 - 50 minutes, in addition to nightly reading
Sixth Grade:	60 minutes, in addition to nightly reading
Seventh/Eighth grade:	70 – 80 minutes, in addition to nightly reading

Intermediate – Junior High (4th – 8th) may require limited extra time as projects are assigned. Projects help students with scheduling and planning of their time.

Standardized Testing

Beginning in 2012, the ACSI version of Terra Nova Achievement Test will be administered. This is a standardized, norm-referenced test, which is given to all students beginning with second grade.

SPIRITUAL EXPECTATIONS

Bible Emphasis

As a ministry of Adventure Christian Church, Adventure Christian School students are taught the academic disciplines primarily through the use of Bible-based curriculum. This includes biblical studies in class, memorization of teacher assigned Bible verses, and other applications of scripture as discussed in class.

Chapel

Each week all students at Adventure Christian School participate in Chapel, which is a time to gather together as a school for a time of worship, prayer and Biblical teaching. Parents are welcome to attend any of our chapels. At times, the students participate and prepare the chapel so parents are encouraged to attend on that particular day.

Bible Memorization

Students at Adventure Christian School are required to memorize scripture as a part of their weekly routine. Scripture teaches in Psalm 119:10-11, "I seek you with all my heart; do not let me stray from your commands. I have hidden your word in my heart that I might not sin against you."

Textbooks

Adventure Christian School primarily utilizes ACSI, ABeka and Bob Jones curriculum. Standard Publishing is used for Bible lessons. (We do give the teachers the right to supplement any subject with additional curriculum as they feel necessary). The school orders all approved textbooks and workbooks. If a textbook is lost or defaced, the student's account will be charged an appropriate amount for replacement. (Please Note: All hardbound books are to be covered at all times.)

The NIV version of the Bible will be used in our classrooms.

SOCIAL EXPECTATIONS

Behavior Strategies

God holds parents responsible for the training of their children according to Deuteronomy 11:19 and Ephesians 6:4. The administration and teachers of Adventure Christian School are grateful for your trust that we might partner with you to provide an environment where your child may grow in the love and knowledge of our Lord and Savior. Parental support is crucial in every area of schooling for students. Consequently, discipline issues must be carried out at home as well as at school. Together we are a team in providing the best environment for all students and fostering a positive learning experience for all.

The Bible is our source of inspiration and gives every believer a guide to Christian living. Adventure Christian School will work diligently to teach all students the importance and value of living a life which is pleasing to the Lord. "Train up a child in the way he should go, and when he is old he will not turn from it." Proverbs 22:6. Part of this training will include discipline. Discipline should be seen as a way to correct behavior, help children make wise choices, and raise disciples in God's eyes. "No discipline seems pleasant at the time, but painful. Later on, however, it produces a harvest of righteousness and peace for those who have been trained by it." Hebrews 12:11

Behavior Plan

All students at Adventure Christian School are considered a contributing factor to school success. Our school-wide behavior plan is in effect when students are inside or outside of the classroom and is designed to encourage students to follow the rules. The staff at Adventure Christian School work as a team to encourage all students to be successful. The staff will support and promote a positive school environment by consistently following the guidelines that have been established. Each child will be expected to behave in all areas of the school and to treat all adults with the same level of respect.

The following plan will be followed, supported and modeled by all adults and students on the Adventure Christian School campus.

CONSEQUENCES:

TK – 5th Grade

Outstanding Behavior	-	Warrior Card
Expected Behavior	-	Green Card
1 st Step	-	Warning – Verbal
2 nd Step	-	Miss five minutes of recess – Yellow Card
3 rd Step	-	Miss ten minutes of recess – Orange Card
4 th Step	-	Office Referral and/or Call Home – Red Card
5 th Step	-	Suspension

Detention

CONSEQUENCES:

6th -8th Grade

The sixth-eighth grades at Adventure Christian School will have a disciplinary plan that includes detention. It is our goal to help our students become responsible for their actions and to encourage positive and respectful behavior.

Earning Detention

When a student chooses not to follow classroom rules, they will be reminded of the said rule. If that student continues not to follow the rule, they will be warned. If the behavior continues, they will be given detention.

Detention will be earned for not following classroom rules, having more than 3 tardies, and more than 3 dress code violations.

Serving Detention

Your student will be given a detention slip from the teacher. On that slip will be the date of the detention and room information. Please sign that sheet and bring it back to class the following day.

We will have detention each Tuesday from 3:15-3:45. You will pick up your student in the room where detention is held.

During Detention

During detention, each student will sit quietly at a desk. There will be a “think it over” paper for them to fill out to encourage them to realize why they earned detention, what choices they could have made, and what the Bible says about obedience. This is meant as a consequence for behavior, so it should not be viewed as a study hall.

All students are expected to follow the rules. If a student chooses to break a rule, he or she will move one step for each violated rule. However, a serious violation may result in an office referral or immediate suspension of a student.

Students who follow the rules will be rewarded with incentives and encouragement on a regular basis.

Suspension

Suspension from school will only be implemented when all other corrective measures have failed or have not been successful in changing the student’s course of behavior. Parents will be notified immediately if a child is suspended. The following reasons are cause for suspension at Adventure Christian School:

1. Willfully causing physical or emotional harm to any person.
2. Willfully causing damage to school property.
3. Willfully disobeying any person in authority including administrators, teachers, aides, office staff, and substitute teachers.

4. Using profanity during school hours and/or during school events.
5. Undermining the religious beliefs upheld by Adventure Christian School and Church.
6. Willful intimidation of any person.
7. Fighting or physical confrontation.
8. Intimidation, exploitation, or harassment including sexual harassment.
9. Verbal or written threats against any students, staff or the school.

If a child is suspended from school he/she will be allowed to make up class work but it will be considered late. If a test or other project is being completed that day administration will determine the appropriate make up assignment.

Adventure Christian School reserves the right to suspend or dismiss any student who has been in violation of any additional school rules which are not detailed in this handbook.

Cell Phone Policy

Cell phones may be brought to school but must remain in the off position during the school day. In case of emergency students may use their cell phone with teacher/administrator permission.

HEALTH & SAFETY

Health

To prevent the spread of illness, we ask that if your child is ill he or she be kept at home.

Some symptoms which keep a child from attending school include:

- A temperature above 99 degrees.
- Vomiting or diarrhea.
- An unidentified rash.
- Colored discharge from the nose.
- Eyes that are red or have discharge coming from them.
- Any open or oozing wound will be looked at by the school principal and she/he will decide whether admittance into school for that day will be allowed.

If a child becomes ill during the course of the day, the parent will be contacted and requested to come and pick up the child as soon as possible. The child will be taken to the school office and monitored until the parent arrives. As a general guideline, children may return to school when they have been free of symptoms of a fever for 24 hours or have been on an antibiotic for 24 hours. If your child is sent home with a fever on Tuesday, for example, he/she will not be able to return on Wednesday since he/she has not been fever free for 24 hours.

Immunizations

California State Law requires each student to have completed a series of either Salk or Savin immunizations. Students entering California schools for the first time must present written evidence from a physician or agency performing immunization that they have been fully immunized as required by the State of California. This evidence should be presented upon enrollment but no later than two weeks after admission. Immunization shall not be required if the parent or custodian files with the school a letter or affidavit stating that such immunization is contrary to his or her beliefs.

Updated immunizations must be filed with the school office each year the child is enrolled at Adventure Christian School. First grade students are required to have a current Physician’s Report turned in before the first day of school. Seventh grade students must have a current Physician’s Report and immunization records showing the TDap (pertussis) booster or have assigned immunization waiver on file in the school office.

Asthma & Other Chronic Illnesses

If your child has asthma, a serious allergy, or a chronic illness, please be sure to alert your child’s teacher, P.E. teacher and the school office. A written statement should be submitted to the school office detailing necessary action which must take place in case of a medical

emergency. If a child is laboring to breathe or is in any other danger which cannot be quickly alleviated by medication, emergency professionals will be notified immediately.

Medications

In the event your child is in need of medication during the school day, the following criteria must be met:

1. All medications must be turned into the office.
2. Only office staff members will be allowed to administer medication to the students.
3. Students must have a parent turn in the medication before school and pick up the medication directly after school, unless the child has a chronic illness such as asthma, severe allergies, etc.
4. Medications must have the original label on them displaying the physician's written directions and the patient's name.
5. A written statement from the parent or guardian indicating the desire for the school to assist the student with a prescribed medication must be on file in the school office.
6. Tylenol or over the counter cough medication may be utilized with prior written parental consent. In this case, parents must also provide a written schedule, amount, and method by which such medications are to be taken.

Accident & Injuries

Parents will be notified in cases of accidents, injuries, or illness. If our staff is unable to reach the parents, emergency contacts will be notified. Please be sure your child's emergency contact information is up to date at all times.

Safety Drills

Safety drills will take place once a month at Adventure Christian School. During this time, students are taken to a designated spot in the parking lot. Teachers are responsible for taking roll during the drill to ensure the safety of all students. Please speak to your child about the importance of cooperation during these drills. In the event of an actual emergency, children will remain with their teachers until all parents are notified and students are safely released to their families. Adventure Christian School takes your child's safety very seriously. Teachers have emergency preparedness trainings, meetings, and drills regularly.

PARENT INFORMATION

Tuition and Additional Fees

To help our families with the cost of tuition, Adventure Christian School offers a 5% discount on the annual tuition if paid in full by September 5th. As an alternative, a ten month tuition payment plan is offered with payments due on the last day of each month and considered late if received after the fifth, the first month being August and the final month May. A \$15.00 late fee will be added to all balances not received by the fifth. The first installment is due August 31st and will be considered late if received after September 5. There will be no reduction in tuition due to illness, vacations or holidays. After the first day of school new students enrolling from the 1st – 15th of any month will be required to pay the full month's tuition on their first day of attendance. New students enrolling from the 16th through the end of the month will only be required to pay half the usual tuition amount for that month. A \$25.00 Returned Check Fee will be charged for any check that is returned for any reason.

Families with more than one student will be charged the full tuition price for the oldest child only; all younger siblings will receive a 5% discount for the second child, a 10% discount for the third child and so on.

Because Adventure Christian School is a private school, we rely solely on tuition for our day to day expenses. Unpaid tuition has a very negative impact on our ability to operate and minister to our students. If tuition remains unpaid after fifteen days, we reserve the right to drop your student from enrollment.

If at anytime you choose to withdraw your child from enrollment, you must sign a "Drop Notice" (available in the school office) at least two weeks prior to your child's last day of attendance; you will be responsible to pay for 2 weeks tuition whether the school is notified in advance or not. If tuition has been paid in advance, a refund will be pro-rated based on the date listed on the Drop Notice as the student's last day of attendance. After May 1st, there will be no refunds of tuition for students who

drop. Tuition for the month of May must be paid regardless of a student's drop date.

Parents will be notified no less than thirty calendar days prior to any modification of tuition rates and/or policies.

Lunch Program

Students will be given a 20-minute period to eat their lunch (grades TK-8). Immediately after or prior to lunch, students will be taken to the playground and will have a recess/break which consists of an additional 25- 30 minutes.

Hot lunch will be served on Monday through Friday. Lunch cards may be purchased at the school office. Milk cards may be purchased from the school office as well. The school does not have adequate space for storing student lunches; therefore we cannot offer refrigeration. Ice packs are a great way to keep your child's lunch fresh if the food from home needs to be kept cold. The school has no way of heating an individual child's lunch. Thermoses are a great choice for hot foods on cold days.

Field Trips

Adventure Christian School does not provide transportation for field trips or any other school related activity for Transitional Kindergarten and Kindergarten students. Parent participation is required for all field trips. In the event your child will be riding with another family, please be sure to send a letter granting permission for your child to do so prior to the trip.

Students in first through eighth grade will travel to field trips by private car. A permission slip and parent participation sign-up sheet will be sent home prior to each activity.

*Please note that a field trip day is considered an academic school day. If your child does not attend, it will be recorded as an unexcused absence.

Birthday Parties

Families are welcome to bring a special birthday treat for the class with prior approval from the student's teacher. If your child is having a birthday party or special get together outside of school, please do not ask the classroom teacher to distribute invitations, or to place them in cubbies or children's backpacks. Please distribute the invitations off campus. Thank you for your sensitivity.

Fundraising

Under certain circumstances, fundraising may be approved for a limited time (i.e. book fairs etc.).

Parent Volunteers

Parent volunteers are welcomed to work in the classroom for one hour a week or to help the teacher with class parties, special projects or field trips. A fingerprint/background clearance must be on file in the office prior to parent volunteers receiving permission to work in the classroom. Individual classroom teachers will set a schedule of days and times in which they need help from parents.

Adventure Parent Connection

The Adventure Parent Connection, known as the A.P.C., offers an opportunity for parents to get involved in our school. Meetings are held quarterly and are open to all parents. The primary focus of the A.P.C. is to support the administration and staff and to offer avenues of involvement for parents. The A.P.C. is responsible for a yearly school wide fundraiser. Parent involvement is vital for the success of our fundraiser. We invite all families to participate.

ADVENTURE CHRISTIAN SCHOOL DRESS CODE

The purpose of our dress code is to encourage modest, neat, clean and appropriate dress to promote a positive learning environment. In order to avoid the implication that certain types of dress are good or bad, Adventure will continue to support a "casual uniform" dress code. Our desire is to teach our students to "Dress for Success." Scripture teaches in John 15:19, "If you belonged to the world, it would love you as its own. As it is, you do not belong to the world, but I have chosen you out of the world."

General Information:

School Colors: Navy and Silver

Shirts: Navy, silver (gray), light blue, white, red and yellow plain-collared polo-type shirt

Sweatshirts: Navy, silver (gray), light blue, white, red and yellow

Pants, shorts, skorts, skirts and jumpers:
Navy, gray and khaki (tan), uniform shirt dresses in school colors

Chapel Dress: Girls – skirts, dresses or jumpers and white or navy Warrior logo polo shirt. Shirt dresses with the school logo may be worn in navy or white on Chapel day. (Pants, skorts or shorts are not acceptable.)

Boys – long pants (no jeans) and white or navy Warrior logo polo shirt. (Shorts are not acceptable.)

Warrior Day: Every Friday will be Warrior Day and the students may wear any Warrior shirt and jeans. (The first Friday of the month will be our School Spirit Warrior Day.)

Free Dress: Free dress attire may be worn on designated minimum days as long as it follows the general guidelines of length, cleanliness, slogans etc.

Guidelines for Dress and Appearance:

- All clothing must fit well, look neat and cannot be baggy or excessively tight.
- Shirts and sweatshirts must be in the above designated colors, plain, (meaning no lace, embroidery or other embellishments), with short or long sleeves. Monday – Thursday shirts must have a collar (this means a polo shirt, a button up shirt or a turtle neck).
- Long sleeve shirts may be worn under collared shirts as long as they are school colors. Chapel days long sleeve shirts under the Warrior polo must be white or navy.
- T-shirts with the Warrior emblem may be worn only on Warrior Days. Plain t-shirts may be worn only on Free Dress days.
- Pants must be neatly hemmed, without holes, Dockers style or similar fabric-type pants or cords. No sweats, or other styles of exercise/work out wear are allowed.
- Shoes must be appropriate for physical activity and worn at all times. Sandals may be worn with back straps. Skate-type shoes may not be worn. Tennis shoes are best on P.E. days.
- Hair should be the student's natural color, neat and clean.
- Hats and gloves may be worn outside only.
- Attire that resembles gang affiliation or likeness is not allowed.

Girls Dress Code:

- Tank tops, see-through, stretch material such as lycra or sleeveless shirts are not allowed.
- Shirt dresses may be worn in school colors any day with the exception of Chapel day where it must be navy or white with the school logo.

- Shirts must cover midriff area at all times.
- Camis may be worn but may not show above the shirt buttons or below the hem.
- Shorts and skort length should be no shorter than six inches from the bended knee K – 5th grade, and four inches from the bended knee 6 – 8th grade, and no longer than the bottom of the knee.
- Skirt, jumper, and dress length may be no shorter than six inches from the bended knee K – 5th grade, and four inches from the bended knee 6 – 8th grade, and shorts worn for modesty.
- Footless, no lace, tights may be worn under skirts or dresses.
- Capris which are mid-calf length are allowed.
- For safety reasons, flip-flops, slip-ons, or high heels may not be worn.
- Hair must be kept out of the eyes.
- Minimal makeup is allowed only for seventh and eighth graders. (Makeup should not be noticeable.)
- Jewelry must be conservative and not detrimental to the student's or others safety.

Boys Dress Code:

- Shirts must cover the stomach area at all times.
- Pants and shorts must be worn above the hip and not on or below the hip.
- For safety reasons flip-flops or slip-ons may not be worn on campus.
- Hair must be above the eyebrow, above the bottom of the earlobe, and above the collar.

Jr. High (7th - 8th Grade) Dress Code:

The Junior High students will have a slightly different dress code from the TK-6th grade students. Students will be required to wear Chapel Dress on Wednesdays, however the rest of the week they may wear jeans M, T, TH and F with a Warrior wear shirt or a plain collared shirt. Jeans must be clean, without tears or decoration and fit modestly. 'Skinny jeans' are not considered modestly fit.



